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3<sup>rd</sup> January 2023

Dear Councillor

You are summoned to attend the Meeting of Crich Parish Council on Monday 9<sup>th</sup> December 2023 at 7.30pm in the Parish Room, Glebe Field Centre, Crich.

**Covid precautions:**

**Testing:** Where possible, please take a rapid lateral flow test prior to attending the meeting. You should not attend if your test is positive.

**Face masks:** All attendees are requested to wear face masks on entering the Glebe Field Centre, if able to do so.

**Hand sanitisation:** Please use the hand sanitiser provided on entering the meeting room.

**Seating:** Please take the farthest seat available, so you do not have to walk past others, and sit down as quickly as possible. If you are vulnerable or concerned about your health, you might like to arrive a little earlier to enable you to take a seat away from the entry point.

**Ventilation:** The windows of the meeting room will be open, as will the door (if possible), if you suffer from the cold it is recommended you dress warmly/or in layers.

**Contact details:** Attendees are asked to write their details on the signing-in sheet in case it is necessary to make contact. You may wish to provide your own pen.

**Social distancing:** Please respect personal space – there may be vulnerable people present.

**Refreshment:** Please provide your own drinks and remove any containers from the room when leaving.

**Agendas:** Paper copies of documentation can no longer be provided.

**Exiting:** When leaving the room please remove everything you brought with you, please DO NOT leave papers behind. Please do not congregate after the meeting closes. If you wish to speak to someone please do so outside the Glebe Field Centre.

The Parish Council thanks you for your help and support in making the meeting as safe as possible.

*S. Teece*

Samantha Teece  
Clerk & Responsible Financial Officer

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## AGENDA

### 1: MEETING MASK PROTOCOL

Council to agree approach to mask wearing for the meeting.

### 2: FIRE PROCEDURE

Please be aware that we are not planning a fire alarm test during this meeting, if the fire alarm sounds you are required to vacate the building via the nearest exit. Our meeting point is the Car Park Turning Area.

Could all members of the public ensure they have signed in when entering this room.

### 3: ABSENCE

To note apologies for absence.

**Apologies:**

### 4: VARIATION OF ORDER OF BUSINESS

### 5: DECLARATION OF MEMBERS' INTERESTS

a) To enable Members to declare the existence and nature of any Disclosable Pecuniary Interest they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

b) To receive and approve requests for dispensation from members on matters in which they have a Disclosable Pecuniary Interest.

**None**

### 6: PUBLIC SPEAKING

a) A period of 15 minutes will be made available for members of the public and members of the Council to comment on any matter. *Speaking is limited to 3 minutes per person and is at the discretion of the Chair.*

b) If the Police Liaison Officer, a County or Borough Councillor is in attendance, they will be given the opportunity to raise any relevant matter.

### 7: CHAIR'S ANNOUNCEMENTS

### 8: MINUTES

To approve the Minutes of the Parish Council Meeting held on Monday 5<sup>th</sup> December 2022, Council Chair to sign.

**Appendix A**

### 9: PLANNING

#### **Planning Authority applications**

Delegated decision making Cllr Collison Lead, consultation with all Members. To report responses to applications where required

**Appendix B**

### 10: FINANCE

#### **a) Payments**

To note the payments made December 2022 £8718.76

#### **Receipts**

To note the receipts received December 2022 £567.49

#### **b) Bank Reconciliation**

To note the Bank Reconciliation for December 2022

#### **c) Expenditure against Budget**

To note the Expenditure against Budget for December 2022

#### **d) Precept 2023/24**

Precept form to be signed and returned. Total amount of precept for 2023/24 £101,945.00

**Appendix C**

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## **REPORTS**

### **ALLOTMENTS, BURIAL GROUND, JUBILEE GROUND, FOOTPATHS WORKING PARTY**

#### **11: RECREATION GROUND**

**a) Train Carriage**

The new train carriage has been installed, however, we have had reports of empty beer bottles and evidence of drug use inside the carriage.

**Update:**

**b) Goal Mouths**

David Creed has added bark chippings to the holes in the goal mouths and a full repair will take place in the spring, to replacing the bark chippings with top soil and complete the job with either grass seed or turf.

We have also had a quote from Fox Grounds Maintenance for repair.

**Appendix D**

**c) Maintenance**

The "shelter" and the metal roof panels have been removed

The boundary area was cleared of saplings and overhanging branches and 7ft fencing was erected to the rear boundary.

A panel to be erected across the corner and then tied-in to the existing chain link fence, making the area secure from exit/entrance from the yard.

There is a pile of branches etc which will be chipped by the tree surgeon.

There is the option to remove some more bushes and shrubs to open the space up further.

Cllr M Baugh has spoken to the owner of the metal roof panels and arranged for these to be removed.

Cllrs Baugh & Collison met with Ken whose property backs onto the Recreation Ground. They discussed a number of options to deter children from climbing onto his garage from the Recreation Ground. One of the options, once the area had been cleared of trees, was to continue the fence along the back and side of his garage. Mr Creed confirmed that this solution is practical and he could carry out the work if instructed.

The zip wire has been repaired temporarily by David Creed. A quote has been requested to replace the chain.

**d) Playground Safety Inspection Report**

The playground safety inspection report was not originally sent to us at the time of completion.

The parts needed for repair are on order and will be fitted on delivery.

**Appendix E**

#### **12: ROADS, TRAFFIC & SAFETY**

**20's Plenty – 20mph scheme**

Crich Parish Council have agreed to become involved in the campaign and would like this to be implemented across all of the Crich Parish.

A motion is to be written supporting this campaign and will be emailed to Derbyshire County Council and local MPs.

Update from Cllr A Tipton

#### **13: HILT'S QUARRY & ROLLS-ROYCE LLC**

Cllr M Lane has been attending the Rolls Royce LLC meetings for about 20 years.

Cllr Lane would like to request another councillor to attend the next meeting with her and to familiarise themselves with the details surrounding Hilt's Quarry and Crich Parish Councils relationship with Rolls Royce.

A member of the team would also be happy to attend a future Parish Council Meeting and discuss Hilt's Quarry.

**14: FUNCTIONS AND SERVICES STATUS**

Updated monthly report, attached

**Appendix F**

**15: DELEGATED DECISIONS**

List of decisions made under Delegated Powers  
None

**Appendix G**

**16: CORRESPONDENCE**

List of correspondence and information circulated on receipt, attached

**Appendix H**

**17: WINTER SERVICE**

**a) Large Christmas tree**

The large Christmas tree was removed on 5<sup>th</sup> January 2023.

**b) Small Christmas Trees and Lights**

Christmas lights and small trees will be removed at the beginning of January.

**c) Grit bins**

The Clerk has arranged to have the empty bins refilled.

2 bins in Fritchley are overgrown and 1 needs re-positioning, David Creed to complete these tasks.

Update from Cllr Baugh

**18: ROYAL BRITISH LEGION – REMEMBRANCE PARADE**

The Royal British Legion is to hold a meeting with Amber Valley Borough Council in January 2023 to discuss the Remembrance Parade. Crich Parish Council may have involvement with this in the future, discussions are ongoing with the Royal British Legion and the Comrades Club in Crich. Crich Parish Council have agreed to take on the responsibility of purchasing and displaying poppies in the Crich Parish.

Update:

**MATTERS FOR DECISION**

**19: INSURANCE**

Insurance quotes attached for 2023/24

Decision to be made on which insurance company to use for 2023/24. The insurance is due for renewal on 23<sup>rd</sup> February 2023.

We are still waiting for quotes on Cyber insurance, Cyber Insurance will be discussed at the February meeting.

**Appendix I**

**20: CRICH QUARRY – PLANNING APPLICATION**

Update:

**21: VANDALISM – RECREATION GROUND**

Cllr A Tipton met with BLEND recently. They are finalising their service level agreement. They plan to start the outreach sessions following the youth club meetings, they will reach out to young people and find out their views on what would make life in Crich better for them. The sessions will start before Christmas and will continue up to Easter, with a short break for Christmas.

**Update from the working party:**

**Grant Payment** – The grant will be received in 2 payments, 50% on 1<sup>st</sup> January 2023 and the second 50% by 1<sup>st</sup> July 2023 Subject to a satisfactory Mid - term project report and Annex.

A separate spreadsheet will be created to record receipts and payments relating to this project.

To discuss how this will affect the payment of CCTV system if ordered before receiving the second payment.

**22: TREE SURVEY INSPECTION 2022**

Canopy Tree Services has completed the Full Tree Inventory and Tree Risk Report on 15th November 2022. Canopy Tree Services have provided a quote for the recommended work to be completed.

No trees were found to be a significant, serious or extreme threat.

Cllr Baugh & Cllr Collison met to discuss the tree work required and Cllr Baugh has put together a list of tree work required, this will be used to obtain further quotes. Work to be completed on aerial files to assist with obtaining quotes.

It has been suggested that David Creed could complete the following tree work, if approved the Clerk will ask David Creed to add these to his work list.

carry out the work on trees 2, 3 ( cutting back ivy and removing dead wood on 2 Elder trees ) and 4 (mulch to protect young trees - cherry, silver birch, oak, rowan from strimmer damage )

**Appendix J**

**23: RECREATION GROUND – WALL RE-BUILD**

A stone wall on the Recreation Ground has been damaged and requires rebuilding.

2 quotes have been received, see attached.

**Appendix K**

**24: NEW GRIT BIN REQUEST**

A request for the Parish Council to provide a new Grit Bin has been received from a resident on the Harron Homes development off of Roes Lane to be installed at the top of Sherwood Drive.

**Appendix L**

**25: NEXT PARISH COUNCIL MEETINGS**

**Meeting of Crich Parish Council – Monday 6<sup>th</sup> February 2023 – 7.30pm**

Parish Room, Glebe Field Centre, Crich

**Staffing Sub-Committee Meeting – Monday 13<sup>th</sup> February 2023 – 10.00am**

Glebe Field Centre, Crich – **Room to be confirmed**

**Finance Committee Meeting – Monday 13<sup>th</sup> February 2023 – 10.30am**

Glebe Field Centre, Crich – **Room to be confirmed**