

Glebe Field Centre  
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27<sup>th</sup> February 2024

Dear Councillor

You are summoned to attend the Meeting of Crich Parish Council on Monday 4<sup>th</sup> March 2024 at 7.30pm in the Parish Room, Glebe Field Centre, Crich.

**Polite Request:**

If you are experiencing covid symptoms, please take a covid test before attending the meeting. Please do not attend if your test is positive.

You are welcome to wear a face mask when attending a meeting if that is your personal preference.

*S. Teece*

Samantha Teece  
Clerk & Responsible Financial Officer

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## AGENDA

### 1: FIRE PROCEDURE

Please be aware that we are not planning a fire alarm test during this meeting, if the fire alarm sounds you are required to vacate the building via the nearest exit. Our meeting point is the Car Park Turning Area.

Could all members of the public ensure they have signed in when entering this room.

### 2: ABSENCE

To note apologies for absence.

**Apologies received:**

### 3: VARIATION OF ORDER OF BUSINESS

### 4: DECLARATION OF MEMBERS' INTERESTS

a) To enable Members to declare the existence and nature of any Disclosable Pecuniary Interest they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

b) To receive and approve requests for dispensation from members on matters in which they have a Disclosable Pecuniary Interest.

**None**

### 5: PUBLIC SPEAKING

a) A period of 15 minutes will be made available for members of the public and members of the Council to comment on any matter. *Speaking is limited to 3 minutes per person and is at the discretion of the Chair.*

b) If the Police Liaison Officer, a County or Borough Councillor is in attendance, they will be given the opportunity to raise any relevant matter.

### 6: CHAIR'S ANNOUNCEMENTS

### 7: MINUTES

a) To approve the Minutes of the Parish Council Meeting held on Monday 5<sup>th</sup> February 2024, Council Chair to sign.

**Appendix A**

b) To approve the Minutes of the Staffing Sub-Committee Meeting held on Monday 19<sup>th</sup> February 2024, Chair to sign.

**Appendix B**  
*(Confidential)*

c) To approve the Minutes of the Finance Committee Meeting held on Monday 19<sup>th</sup> February 2024, Finance Chair to sign

**Appendix C**

### 8: PLANNING

#### **Planning Authority applications**

Delegated decision-making Cllr Collison Lead, consultation with all Members. To report responses to applications where required.

**Appendix D**

### 9: FINANCE

#### **a) Payments**

To note the payments made February 2024

#### **Receipts**

To note the receipts received February 2024

#### **b) Bank Reconciliation**

To note the Bank Reconciliation for February 2024

#### **c) Expenditure against Budget**

## **REPORTS**

### **RECREATION GROUND, ALLOTMENTS, BURIAL GROUND, JUBILEE GROUND, FOOTPATHS WORKING PARTY**

#### **10: RECREATION GROUND**

- a) Community Orchard  
We are now at the end of the planting season for trees, the nurseries we can contacted no longer have these trees in stock.  
The Project Officer is currently still trying to obtain quotes for this project, however, we may have to put the planting on hold until November when new stock of trees will be available.
- b) Curved bench.  
The curved bench will be repaired by David Creed.  
A quote has been received for a replacement, however, more quotes are required.
- c) Goal Mouths  
Renovation work on the Recreation Ground goal mouths will start in the spring. The area will need to be fenced off for a short time after the work has been completed.
- d) Trade Waste Bin  
AVBC have not been able to empty the bin for some weeks now due to parked cars despite requests to make sure the area is clear just once a fortnight. The bin is now very full making it difficult to empty the bins on the Recreation Ground.

**Appendix F**

#### **11: ALLOTMENTS**

- a) Report of Theft  
We have had reports of items being taken from the allotment plots, this has been reported to the PCSO. The allotment holders affected have been advised to make a report to the police.
- b) Access road to the allotments  
The access road is in need of repair, quotes are being obtained by the Project Officer.
- c) 2024/25 Contracts  
New contracts have been issued to current residents for the year 01/03/2024 to 28/02/2025. Some have already been returned and, so far, we have one half plot to fill, this has been offered to the person at the top of the waiting list. We currently have 17 people on the waiting list.

**Appendix G**

#### **12: ROADS, TRAFFIC & SAFETY**

- a) **Speed Indicator Devices**  
The Project Officer to investigate Speed Indicator Devices as installed by Ripley Town Council on A610 Sawmills.  
Cllr Walsh will investigate the possibility of speed monitoring.
- b) **Leashaw Landslip**  
Another landslip occurred at Leashaw on 26<sup>th</sup> November 2022, which resulted in another road closure.  
Derbyshire County Council have commissioned specialists to look at a long-term plan to carry out permanent repairs to the landslip and area which would enable the full reopening of the road. The formal road closure notice runs out at the end of January, so it has now been renewed for a further 3 months until the end of April 2024.

An update from Derbyshire County Council can be found on the Crich Parish Council website [www.crich-pc.gov.uk](http://www.crich-pc.gov.uk)

The meeting with Sarah Dines on 27<sup>th</sup> January 24 was cancelled and will be re-arranged.

Dethick Lea and Holloway Parish Council would like to invite residents and businesses affected by this road closure to a Public Meeting and Annual Parish Meeting on **Tuesday 5<sup>th</sup> March 2024 – 7pm** in the Florence Nightingale Memorial Hall, Holloway.

**Update:**

**13: FUNCTIONS AND SERVICES STATUS**

Updated monthly report, attached.

**Appendix H**

**14: DELEGATED DECISIONS**

List of decisions made under Delegated Powers

**None**

**15: CORRESPONDENCE**

List of correspondence and information circulated on receipt, attached.

**Appendix I**

**16: CRICH QUARRY – PLANNING APPLICATION**

**Update:**

**17: QUEENS MEMORIAL GARDEN**

Our original plans for the Jubilee Garden needed to be reviewed. Information we have gathered indicates that the stability of the proposed area, on the Jubilee Ground, is suspect, therefore we can no longer proceed with the original garden design.

A new design has been drawn up by Cllr Baugh, it was suggested that we ask Mr Creed to clear the area, refurbish the stone circles already in place and build another stone circle. A tree would be planted along with flowering shrubs. The original budget will be used to complete this work.

Mr Creed has agreed to clear the area.

Quotes are still being obtained for the rest of the work.

**18: WINTER SERVICE**

**a) Grit bins**

We have had a request to re-fill Grit bin GB1348 Refill Hindersitch Lane.

Update from Cllr Baugh

**19: PARKHEAD WELL INFORMATION BOARD**

The new information board has now been received.

The wooden frame to hold the board and the wooden posts are to be replaced by David Creed.

**MATTERS FOR DECISION**

**20: AVBC LOCAL PLAN**

AVBC have prepared a new Local Plan.

To consider the representation prepared by Cllr Collison.

All representations must be received by no later than 4:30pm on Wednesday 3<sup>rd</sup> April 2024.

**21: WATER LEAK – THE COMMON**

The water leak on the Common has now been repaired, however, after the recent rain, water appeared in the affected area again. Another letter was sent to Derbyshire CC on 20<sup>th</sup> February.

**Update:**

**22: DOG ETIQUETTE SIGN**

A resident has asked if we can display a dog etiquette poster on the Recreation Ground after her dog experienced problems with another dog.

Wording of a sign has been completed by the Clerk, printing prices to be obtained.

We have been asked by a resident to consider writing to all local farmers asking them to put up signs warning residents about livestock in fields.

To discuss.

**23: PARISH ENHANCEMENTS**

To discuss the possibility of placing a planter on the "green triangle" at the junction between Chadwicknick Lane and The Common, DE56 2HL.

The licence application from Derbyshire CC is £100.00

The Project Officer to contact DCC for further advice.

**24: ENVIRONMENT ACT 2021 & BIODIVERSITY POLICY**

A Biodiversity policy is attached for consideration.

Changes have been made to the policy.

Update from the working group:

**Appendix J**

**25: ROYAL BRITISH LEGION AND REMBRANCE SERVICE**

Cllrs P Yorke & M Baugh to arrange a meeting with Royal British Legion to review the best way for Crich PC to offer our support for next year.

Update:

**26: PARISH QUARRY**

Investigations are ongoing into the ownership of the Parish Quarry.

**27: FLORAL DISPLAYS – INSECT HABITATS**

To consider the insect habitats as attached.

**Appendix K**

**28: ASSET REGISTER**

A meeting will be held with Cllrs M Lane, V Broom, the Clerk & the Project Officer to finalise the Asset Register on 28<sup>th</sup> February 2024.

**Update:**

**29: LOCAL GOVERNMENT BOUNDARY COMMISSION**

A consultation on draft recommendations for division boundaries in Derbyshire County Council has begun.

To discuss division name.

**30: PLAYGROUND – COALBURN CRESCENT**

Concerns from a resident has been received regarding the overflowing bin on the playpark on Coalburn Crescent (Roe's Lane Estate).

We have also been informed the play area and landscaping still hasn't been completed.

Update Cllr K Smith:

**31: PROPOSED AVBC SCHEME OF OFFICER DELEGATION**

To ask AVBC Cllrs representing Crich Parish to advise whether they consider the proposed delegation to Officers in respect of Planning matters referred to in the Committee papers for the AVBC Constitutional Review Working Group to be held on 9 January 2024 is appropriate.

Update:

**32: CRICH FETE – 13<sup>TH</sup> JULY 2024**

An application has been received for approval to use the Recreation Ground for the Crich Fete on 13<sup>th</sup> July 2024.

To discuss the possibility of Crich Parish Council having a stand at the Fete.

**Appendix L**

**33: BUDGETS 2024/25**

The tree survey work takes place every 2 years and is due in 2024, this was missed from the 2024/25 budget.

Expected cost £3,000.00

Climate Emergency budget is currently set at £500.

Expected additional expenditure is £1,500.00

The Finance Committee have discussed this and suggested the costs for both items are taken from reserves, this will not be added to the budget, but will be included on a separate line on the Expenditure against Budget spreadsheet.

**34: GOVERNANCE AUDIT 2023**

The audit is attached.

**Appendix M**

**35: WATER LEAKS**

An email has been received from a Fritchley resident asking for help to resolve the water issues the local area is currently experiencing.

**Appendix N**

**36: RECREATION GROUND PRUNING**

An email has been received from a local resident requesting the pruning of ivy on the stone wall that separates their property from the recreation ground.

**Appendix O**

**Proposed for Closed Session**

In accordance with the Public Bodies (admission to Meetings) Act 1960 s.1(2) and the Local Government Act 1972 s100 (2) the following agenda item 15 to be considered with members of the public and press excluded from the meeting for the reason that the matter is confidential.

**37: RECREATION GROUND SECURITY**

Recommendations for Recreation Ground Security were discussed last month.

Quotes will be obtained, and further discussions will take place at the next meeting.

**38: NEXT PARISH COUNCIL MEETINGS**

**Annual Parish Meeting – Monday 8<sup>th</sup> April 2024 – 7.00pm**

Parish Room, Glebe Field Centre, Crich

**Meeting of Crich Parish Council – Monday 8<sup>th</sup> April 2024 – 7.30pm**

Parish Room, Glebe Field Centre, Crich

**Staffing Sub-Committee Meeting – Monday 22<sup>nd</sup> April 2024 – 10.00am**

Parish Room, Glebe Field Centre, Crich

**Finance Committee Meeting – Monday 22<sup>nd</sup> April 2024 – 10.30am**

Parish Room, Glebe Field Centre, Crich